

Documents required to obtain an employment permit for seasonal workers

1. reasoned request
2. proof of the legal power of attorney of the person representing the employer before the IGI
3. the registration certificate or registration in the trade register or the registration certificate in the Register of associations and foundations, in the original
4. the fiscal attestation certificate issued by the public finance administration in whose territorial scope the company has its registered or professional headquarters or, as the case may be, the domicile of the employer, regarding the payment of obligations to the state budget
5. a copy of the firm offer of employment, specifying, in accordance with the provisions of the Labor Code and the applicable collective labor agreement: the place and type of work, the duration of the contract, the salary and the periodicity of its payment, the work schedule per week or month, the duration of all paid holidays, date of starting the activity (if possible), other relevant working conditions
6. the foreigner's curriculum vitae and 2 ¾ type photographs of him
7. the foreigner's self-responsible declaration that he is medically fit to be employed and that he has minimal knowledge of the Romanian language or knows a language of international circulation
8. job description for the vacant position
9. the certificate of recognition of the studies necessary to occupy the vacant job, issued by the Ministry of National Education, under the conditions provided by the legislation in the field, or the diploma of studies issued by accredited educational institutions in Romania
10. copies of documents certifying professional training obtained outside the education system or, as the case may be, certifying professional experience, translated and legalized in accordance with the law
11. copies of documents attesting to obtaining in Romania or another member state of the European Union the professional qualification necessary to occupy the vacant job, translated and legalized in accordance with the law, when applicable
12. the authorization document provided for by law, when applicable
13. the criminal record of the employer
14. copy of the foreigner's valid border crossing document
15. Fee