

WORK PERMIT FOR ICT WORKERS

1. Motivated application
2. Proof of the legal empowerment of the recipient of the service
3. Certificate of registration at the trade registry office, in original
4. Certificate issued by the Trade Registry confirming that no records have been recorded the opening of bankruptcy proceedings
5. Tax attestation issued by the Public Finance Administration where the employer has its headquarters, regarding the payment of the obligations to the state budget for the last quarter
6. Copy of the document attesting the registration or registration in the third country of the undertaking from which it is made posting, translated and authenticated under the law
7. Copy of the contract or individual employment contracts registered with the competent authorities of the country of origin, translated and authenticated under the law (attesting at least 6 months of uninterrupted service within the posting company in the the period immediately preceding the request for the posting notice - for senior executives and specialists; at least 3 uninterrupted months in the company - for trainees)
8. Attestation of studies necessary for the occupation of the position for which the authorization is requested work, issued by the Ministry of Education, under the conditions provided by the legislation in the field, or a diploma issued by accredited education institutions in Romania
9. Copies of documents attesting to vocational training obtained outside the educational system or, as the case may be, professional experience, translated and legalized under the law
10. Declaration by the foreigner on his / her own responsibility that he / she is medically fit to work and that he or she has minimal knowledge of Romanian or knows an international language
11. Curriculum vitae and two 3/4 photos of the foreigner;
12. Documents attesting to obtaining professional qualification in Romania or another EU Member State required to occupy the position (when applicable) translated and legalized under the law, as the case may be
13. Documents translated and authenticated under the law which show that the recipient of the service and the undertaking from which the posting is made is directly or indirectly affiliated
14. Copy of the posting document, translated and authenticated under the law, which includes mentions regarding: the duration of the transfer within the same company, with a distinct indication of the periods of posting within the territory of each Member State of the European Union, as well as the registered office or business premises of the entity or entities to which the post is to be posted, the position to be occupied by the foreigner during the transfer within the same company(specifying the COR code), respectively a management, specialist or trainee employee; his salary and periodicity, of its payment, as well as others working conditions and employment required during the same company transfer; the return to work of the foreigner to the posting enterprise

or to another established enterprise, in a third country belonging to the same group of undertakings, upon completion of the transfer within the same company

15. Foreigner's judicial record in the country of residence, translated and authenticated under the law
16. Employer's criminal record
17. Copy of valid border crossing document
18. Fee