

**WORK PERMIT FOR PERMANENT WORKER
TO A LEGAL PERSONNEL EMPLOYER**

List of documents

No.	Title of document	Page No.
1	Motivated application	
2	Proof of the employer's legal empowerment	
3	Certificate of registration at the trade registry office, in original and copy	
4	Certificate of Attestation issued by the Trade Register Office, which shows that there were no recordings regarding the opening of the bankruptcy procedure	
5	Tax attestation issued by the Public Finance Administration where the employer has its headquarters, regarding the payment of the obligations to the state budget for the last quarter	
6	Certificate issued by the employment agency in whose territorial jurisdiction the employer has its headquarters with regard to the vacancy available to the vacant work communicated by the employer according to the legal provisions, no later than 60 days prior to the filing of the application	
7	Job description, employer's organizational chart with job descriptions and vacancies	
8	Proof of publishing by mass media in Romania of a notice for vacancy	
9	Firm hiring offer	
10	Copy of the minutes drawn up following the selection made for filling vacancies and the fact that the foreigner on which the employer intends to work satisfies the conditions of professional training and experience in the activity provided by the legislation in force for occupying that place the work	
11	Declaration by the foreigner on his / her own responsibility that he / she is medically fit to work and that he or she has minimal knowledge of Romanian or knows an international language	
12	Curriculum vitae and two 3/4 photos of the foreigner, which may also contain the foreigner's declaration that he / she is medically fit for work and that he or she has minimal knowledge of Romanian or knows a language of movement (in this case the document referred to in item 11 will not be required)	
13	Authorization document provided by law (when applicable)	
14	Foreigner criminal record or other document of the same legal value issued by the authorities of the country of origin or residence translated and legalized	
15	Employer's criminal record	
16	Copy of valid border crossing document	

Date of taking the dossier _____ scheduling date _____

Worker's signature _____ Applicant's signature _____

<p>Issued permit no. _____ / _____, handed on _____ / _____. _____. _____</p> <p>Received tax notice with receipt no. _____ / _____. _____. _____</p> <p>Worker's signature _____ Applicant's signature _____</p>

**WORK PERMIT FOR PERMANENT WORKER TO A
NATURAL PERSON EMPLOYER**

List of documents

No	Title of document	Page No.
1	Motivated application	
2	Proof of the employer's legal empowerment	
3	Copy of employer ID	
4	Tax attestation issued by the Public Finance Administration where the employer has its headquarters, regarding the payment of the obligations to the state budget for the last quarter	
5	Certificate issued by the employment agency in whose territorial jurisdiction the employer has its headquarters with regard to the vacancy available to the vacant work communicated by the employer according to the legal provisions, no later than 60 days prior to the filing of the application	
6	Job description, employer's organizational chart with job descriptions and vacancies	
7	Proof of publishing by mass media in Romania of a notice for vacancy	
8	Firm hiring offer	
9	Copy of the minutes drawn up following the selection made for filling vacancies and the fact that the foreigner on which the employer intends to work satisfies the conditions of professional training and experience in the activity provided by the legislation in force for occupying that place the work	
10	Declaration by the foreigner on his / her own responsibility that he / she is medically fit to work and that he or she has minimal knowledge of Romanian or knows an international language	
11	Curriculum vitae and two 3/4 photos of the foreigner, which may also contain the foreigner's declaration that he / she is medically fit for work and that he or she has minimal knowledge of Romanian or knows a language of movement (in this case the document referred to in item 10 will not be required)	
13	Authorization document provided by law (when applicable)	
14	Foreigner criminal record or other document of the same legal value issued by the authorities of the country of origin or residence translated and legalized	
15	Employer's criminal record	
16	Copy of valid border crossing document	

Date of taking the dossier _____ scheduling date _____

Worker's signature _____ Applicant's signature _____

<p>Issued permit no. _____ / _____, handed on _____ / _____._____</p> <p>Received tax notice with receipt no. _____ / _____._____.</p> <p>Worker's signature _____ Applicant's signature _____</p>
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